

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

21 December 2016, commencing at 5.30 PM

Held in the Hilltops Council, Boorowa Chamber, 6-10 Market Street, Boorowa

ATTENDANCE

Administrator W Tuckerman

STAFF

A McMahon General Manager
J Jordan Chief Financial Officer
S Langman Director Sustainable Growth
L Furness Executive Director Corporate and Community
M Crisp Service Delivery Manager

APOLOGIES

D Wymer Director of Infrastructure

16/207 RESOLVED:

That the apology be accepted.

Moved and declared carried by: Administrator W Tuckerman

PUBLIC FORUM

- Edwina Beveridge – Item: 16/210 – 25m B-Double Assessment – Halls Lane from Murringo Road to 2.25km from The Murringo Road Intersection, Young.
- Mary Kirkwood – Item: 16/205 – Development Application T2016-057 – Cellar Door, Restaurant and Function Centre – Lot 1 DP1005478 Moppity Road, Young
- Jason Brown – Item: 16/205 – Development Application T2016-057 – Cellar Door, Restaurant and Function Centre – Lot 1 DP1005478 Moppity Road, Young

SYMPATHY EXPRESSIONS

16/208 RESOLVED:

That Council staff and members of the public be upstanding for a minute silence to express our sympathy on the passing of;

Tony James Edgerton; Evelyn Patricia Wiederman; Robert Frederick Worner; David Henry Dixon; Daphney Gail Audsley; Ruby Rowey; Barry Holness; James Foster; Jinny Whitehouse; Paul Mackay; Shane Sligar; David O'Hara

Moved and declared carried by: Administrator W Tuckerman

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CONFIRMATION OF MINUTES

16/209 RESOLVED:

That the minutes of the Ordinary Meeting of Council held on 23 November 2016 be confirmed as a true and accurate record.

Moved and declared carried by: Administrator W Tuckerman

BUSINESS ARISING – MINUTES

Noted in the General Manager - Action Report

DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Administrator Wendy Tuckerman declared no pecuniary or conflict of interest.

ADMINISTRATOR REPORT

16/210 RESOLVED:

That the Administrator Report be noted.

Moved and declared carried by: Administrator W Tuckerman

16/191 - ADMINISTRATOR REPORT CENTROC BOARD MEETING 24 NOVEMBER 2016 PARLIAMENT HOUSE CANBERRA

16/211 RESOLVED:

That the Administrator Report from the Centroc Board Meeting 24 November 2016 at Parliament House be noted.

Moved and declared carried by: Administrator W Tuckerman

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GENERAL MANAGER'S REPORT

16/212 RESOLVED:

That the General Manager's Late Report Item: 16/217 – Bridge Alliance Request for Support be considered at the end of General Manager's reports.

Moved and declared carried by: Administrator W Tuckerman

16/192 – HILLTOPS COUNCIL PUBLIC SWIMMING POOLS – WAIVER OF ENTRY FEE AT DIVE IN MOVIE NIGHTS

16/213 RESOLVED:

That Council endorse 'free entry' for Boorowa and Harden Swimming Pool for their Dive in Movie Nights proposed in January and donate the Section 68 Application fees.

Moved and declared carried by: Administrator W Tuckerman

16/193 – COUNCIL SECTION 355 COMMITTEE ENDORSEMENT

16/214 RESOLVED: That Council;

1) Appoint the following members to the Hilltops Council National Cherry Festival Committee;

- ***Lenore Schiller***
- ***John Walker***
- ***Hayley Dwyer***
- ***Bill Kearney***
- ***Wendy Bauer***
- ***Denise Slavin***
- ***Clare Palmer***
- ***Graham Fathers***
- ***Roger Carmody***
- ***Kate Schiller***
- ***Jacqui Everdell***
- ***Caitlin Muller-Sheehan***
- ***Tania Noyes***

LRC Members

- ***Stuart Freudenstein***

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2) Appoint the following members to the Hilltops Council Boorowa Irish Woolfest Committee;

- Jack Carmody
- Desmond Humphrey
- Nathan Cayfe
- Sharee Darmody
- Bill Darmody
- Stephen Meere
- Barry Miller
- Janene Hurley
- Melanie Ford

LRC Members

- Jack Ryan
- Angus Clements
- Tim McGrath

Moved and declared carried by: Administrator W Tuckerman

16/194 – HILLTOPS COMMUNITY INITIATIVES GRANTS PROGRAM

16/215 RESOLVED:

That Council endorse the Harden Local Representation Committee allocations of funding to the following successful applicants;

1. Harden Murrumburrah Arts Council Incorporation - \$2800.00 (Partial Funding)
2. Advancing Harden Murrumburrah - Australia Day Breakfast 2017 - \$500.00
3. Gentle Exercise Group - \$1500.00
4. Harden Kite Festival Committee - \$9000
5. Harden Tennis Club - \$1100.00 (Partial Funding)
6. Harden District Education Foundation - \$2000.00 (Partial Funding)
7. Historical Society – Bulletins - \$500.00
8. Harden Murrumburrah Historical Society & Murrumburrah Heritage Light Horse Troop - Anzac Centenary - \$500.00
9. Murrumburrah Light Horse Troop - \$500.00
10. Harden Polocrosse Club Inc. - \$1500.00 (Partial Funding)
11. Harden Rodeo Association - \$5000.00
12. Harden Murrumburrah Rugby League Football Club - \$500.00
13. Murrumburrah Harden Show Society - \$2000.00

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16/194A – STRONGER COMMUNITIES FUND

16/216 RESOLVED:

That Council approve the Bendick Murrell Community Hall Trust application as recommended by the Stronger Community Fund Assessment Panel on 14 November 2016 to the value of \$30,000 for improvements to the Bendick Murrell Hall.

Moved and declared carried by: Administrator W Tuckerman

16/195 – ESTABLISHMENT OF HILLTOPS COUNCIL SECTION 355 SIBELCO VPA STEERING COMMITTEE

16/217 RESOLVED: that Council;

- 1. endorse the establishment of a Hilltops Council Section 355 Sibelco VPA Steering Committee and;***
- 2. advertise for expressions of interest for a period of 21 days.***

Moved and declared carried by: Administrator W Tuckerman

16/196 – REVIEW OF THE MODEL CODE OF MEETING PRACTICE

16/218 RESOLVED: that Council;

- 1. Receive and note the report; and***
- 2. staff begin the review of the Hilltops Council Code of Meeting Practice once the Office of Local Government have released the new Model Code of Meeting Practice.***

Moved and declared carried by: Administrator W Tuckerman

16/197 – DISCLOSURE OF INTEREST RETURNS

16/219 RESOLVED:

- 1. That Council note the tabling of the register of returns; with the addition of staff member Kaye Keefe; and***
- 2. That the names and positions set out in this report be identified as the designated persons for the lodgement of Disclosure of Interest Returns for Hilltops Council, for the period 1st July, 2015 to 30th June, 2016.***

Moved and declared carried by: Administrator W Tuckerman

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16/198 – MEETING DATES AND TIMES FOR THE ORDINARY MEETING OF COUNCIL

16/220 RESOLVED: that Council;

1. *Hold eleven (11) ordinary meetings over the 2017 term in each month with the exception of January, as listed; and*
2. *Endorse the meeting schedule for the 2017 term, including dates and times.*

| | |
|---|---|
| <i>22 February 2017 – Harden Chambers</i> | <i>23 August 2017 – Harden Chambers</i> |
| <i>22 March 2017 – Young Chambers</i> | <i>27 September 2017 – Young Chambers</i> |
| <i>26 April 2017 – Boorowa Chambers</i> | <i>25 October 2017 – Boorowa Chambers</i> |
| <i>24 May 2017 – Harden Chambers</i> | <i>22 November 2017 – Harden Chambers</i> |
| <i>28 June 2017 – Young Chambers</i> | <i>20 December 2017 – Young Chambers</i> |
| <i>26 July 2017 – Boorowa Chambers</i> | |

Moved and declared carried by: Administrator W Tuckerman

16/199 – HILLTOPS COUNCIL - OFFICE CHRISTMAS CLOSE-DOWN

16/221 RESOLVED: that Council;

1. *Endorse the closure of Council administration offices, libraries and non-essential operations from 12 noon on Friday, 23 December 2016, with operations to reopen on Tuesday, 3 January 2017; and*
2. *Note that a skeleton staff will be employed over the Christmas break.*

Moved and declared carried by: Administrator W Tuckerman

16/200 – CASH AND INVESTMENTS

16/222 RESOLVED:

That the Statement of cash and investments as at 30 November 2016 be received.

Moved and declared carried by: Administrator W Tuckerman

16/201 – TENDER 302/2016 PROVISION OF BANKING SERVICES

16/223 RESOLVED:

That Council accept the tender of Commonwealth Bank of Australia for provision of banking services to Hilltops Council and that Council negotiate with CBA to provide most effective and efficient banking solution to service the Boorowa Service Centre.

Moved and declared carried by: Administrator W Tuckerman

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16/202 – DEVELOPMENT APPLICATIONS STATISTICS FOR NOVEMBER 2016

16/224 RESOLVED: That Council;

1. receive and note the status and processing times for development applications, as at 30 November 2016; and
2. request staff to prepare a report on how best to address the back log of Development Applications currently on stop the clocks.

Moved and declared carried by: Administrator W Tuckerman

16/203 – 82A REVIEW OF REFUSAL OF DEVELOPMENT APPLICATION 2016/DA—00124, CARPORT LOT 3 DP735513, 71 FONTENOY STREET, YOUNG

16/225 RESOLVED:

That Council confirm the its determination made on 26 October 2016, with respect to application 2016/DA-000124, being that Council refuse consent to the development, on the following basis:

1. The proposal is inconsistent with Control AAD1.2 and Performance Outcome PAD1 of the Young Development Control Plan 2011. In this regard, it has not been adequately demonstrated that a significantly lesser setback than those required by Control AAD1.2 would achieve its underlying objectives; and
2. The proposal is out of character with the neighbourhood and would have a significant adverse visual impact on the existing and future desired streetscape in that:
 - a) The proposal does not enhance or integrate with the existing dwelling, adjoining and neighbouring developments nor the area;
 - b) The visual intrusion of the proposal has not been minimised; and
 - c) The visual quality of the streetscape is unduly reduced by the proposal.

Moved and declared carried by: Administrator W Tuckerman

16/204 – APPLICATION T16-025 MOD1 TO AMEND DEVELOPMENT CONSENT 25-2016 FOR A ONE INTO TWO LOT SUBDIVISION OF LAND AT LOT 3 DP731124, 51 BOBBARA STREET, HARDEN

16/226 RESOLVED: that Council;

1. **APPROVE** application T2016-025 MOD1 Lot 3 DP731124, 51 Bobbara Street, Harden to:
 - a. vary the lot sizes to allow for new Lot 1 at 2287m² and new Lot 2 at 2924m²; and
 - b. to provide for a Sheas Lane street address for new Lot 2.

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2. **AGREE to amend conditions 1 and 13 as follows, to reflect the approved amendments with deletions shown ~~struck through~~ and amendments shown in bold and italics:**

"1. The development shall be in accordance with development application number 2016-025 MOD 1 lodged on ~~7 April 2016~~ 28 November 2016 and in accordance with the supporting documentation submitted with that application, including, but not limited to, the following:

| Plan prepared by William John Chapman | | | |
|---|-------------------------|---|--|
| Job No. | Revision / Issue | Name of Plan | Date |
| 18353 18325 | 1 | Proposed Plan of Subdivision of Lot 3 DP731124 51 Bobbara Street, Harden | 07/06/2016 2 nd August 2016 |
| Statement of Environmental Effects prepared by Wade Anthony and dated 20 March 2016. | | | |

as modified by any conditions of this consent."

"13. New Lot 2 shall be identified as ~~51A Bobbara Street~~ 13 Sheas Lane, Harden."

Moved and declared carried by: Administrator W Tuckerman

16/205 – DEVELOPMENT APPLICATION T2016-057 – CELLAR DOOR, RESTAURANT AND FUNCTION CENTRE – LOT 1 DP1005478 MOPPITY ROAD, YOUNG

16/227 RESOLVED:

That Council determine the following development application, by way of approval, subject to conditions identified below:

- **Application No.:** T2016/0057,
- **Property:** Lot 1DP1005478, Moppity Road, Young
- **Development:** Construction of cellar door, restaurant and function centre

APPROVED DEVELOPMENT

General

1. **Development being carried out in accordance with the plans, statement of environmental effects and supporting documentation submitted with the application including but not limited to the following:**

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| Design drawings prepared by Justine Cox and James Deakin Architects | | | |
|--|-------------------------|--|-------------|
| Drawing No. | Revision / Issue | Name of Plan | Date |
| 1101/A000 | E | Site Plan (building setback from Moppity Rd 60.2m) | 17/03/2011 |
| 1101/A205 | E | Elevations – north east and north west | 17/03/2011 |
| 1101/A206 | E | Elevations – site context | 17/03/2011 |
| 1101/A100 | E | Floor Plan | 17/03/2011 |
| 1101/A300 | E | Sections AA | 17/03/2011 |
| 1101/A501 | E | Landscape and Parking Plan | 17/03/2011 |
| 1101/A105 | E | Roof Plan | 17/03/2011 |

Statement Environmental Effects prepared by SBM Planning dated October 2016

except as modified by any condition in this consent.

Notes:

- Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under Section 96 of the Act, or a fresh development application. No works, other than those approved under this consent, shall be carried out without the prior approval of Council.
- Where there is an inconsistency between the documents lodged with this application and the following conditions, the conditions shall prevail to the extent of the inconsistency.

PARAMETERS OF CONSENT

2. Any expansion of the business, change to operating hours or variation of operating conditions, will require the submission of a development application

PRESCRIBED CONDITIONS

The following conditions labeled 'prescribed conditions' are those which shall apply to the development as set out under clauses 80A (11) of the Environmental Planning and Assessment Act, 1979, and also Part 6 of the Environmental Planning and Assessment Regulation, 2000.

3. Compliance with Building Code of Australia and insurance requirements under Home Building Act 1989

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- 3.1 **For the purposes of section 80A (11) of the Act, the following conditions are prescribed in relation to a development consent for development that involves any building work:**
- (a) **that the work must be carried out in accordance with the requirements of the Building Code of Australia,**
 - (b) **in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.**
- 3.2 **This clause does not apply:**
- (a) **to the extent to which an exemption is in force under clause 187 or 188, subject to the terms of any condition or requirement referred to in clause 187(6) or 188 (4), or**
 - (b) **to the erection of a temporary building.**

Advice

In this clause, a reference to the Building Code of Australia is a reference to that Code as in force on the date the application for the relevant construction certificate is made.

4 Erection of signs

- 4.1 **For the purposes of section 80A (11) of the Act, the requirements of subclauses (2) and (3) are prescribed as conditions of a development consent for development that involves any building work, subdivision work or demolition work.**
- 4.2 **A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:**
- (a) **showing the name, address and telephone number of the principal certifying authority for the work, and**
 - (b) **showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and**
 - (c) **stating that unauthorised entry to the work site is prohibited.**
- 4.3 **Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.**

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Advice

This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.

This clause does not apply in relation to Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.

This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

5. **Conditions relating to entertainment venues.**
 - 5.1 *For the purpose of section 80A (11) of the act, the requirements set out in the Schedule 3A are prescribed as conditions of development consent for the use of a building as an entertainment venue.*

6. **Condition relating to maximum capacity signage**
 - 6.1 *For the purposes of section 80A (11) of the act, the requirement set out in subclause (2) is prescribed as a condition of development consent (including an existing development consent) for the following uses of a building, if the development consent for the use contains a condition specifying the maximum number of persons permitted in the building;*
 - (a) *entertainment venue,*
 - (b) *function centre,*
 - (c) *pub,*
 - (d) *registered club,*
 - (e) *restaurant*
 - 6.2 *From 26 January 2010, a sign must be displayed in a prominent position in the building stating the maximum number of persons, as specified in the development consent, that are permitted in the building.*
 - 6.3 *Words and expressions used in this clause have the same meanings as they have in the standard instrument set out in the Standard instrument (local environmental plans) order 2006.*

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7. Conditions relating to shoring and adequacy of adjoining property

7.1 For the purposes of section 80A (11) of the act, it is a prescribed condition of development consent that if the development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the persons own expense.

(a) Protect and support the adjoining premises from possible damage from the excavation and.

(b) Where necessary, underpin the adjoining premises to prevent any such damage.

7.2 The condition referred to in subclause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

GENERAL CONDITIONS

8. Development being carried out in accordance with the plans, statement of environmental effects and supporting documentation submitted with the application except as modified by any condition in this consent.

Notes:

- Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under Section 96 of the Act, or a fresh development application. No works, other than those approved under this consent, shall be carried out without the prior approval of Council.**
- Where there is an inconsistency between the documents lodged with this application and the following conditions, the conditions shall prevail to the extent of the inconsistency.**

BUILDING

9. The proposed development has been assessed under the provisions of the Building Code of Australia as:

**Class - 5, 6
Rise - 1 Storey
Type - C Construction**

CONSTRUCTION CERTIFICATE

10. The person having the benefit of the development consent must obtain a Construction Certificate from a Certifying Authority or an Accredited Certifier.

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11. Prior to issuing a Construction Certificate the person issuing the Certificate must be satisfied that building, when constructed, will comply with the requirements of the Building Code of Australia. The following information is required prior to the release of the Construction Certificate:

- **Part J of the Building Code of Australia Assessment;**
- **Full construction plans and specifications detailing:**
 - **Room dimensions;**
 - **Toilets designed to AS1428 (Disabled Access);**
 - **Access locations and grades;**
 - **Water services, including hose reels where necessary;**
 - **Location of essential services;**
 - **Fire resistance levels of separation walls;**
 - **Cut and fill details;**
 - **Balustrade details;**
- **Engineers details for structural steel, footings and slabs;**
- **Effluent disposal system including retention and treatment ponds were necessary;**
- **Detail of the construction of the food preparation area shall be provided prior to the issue of the Construction Certificate, including:**
 - **Sectional elevations, showing ceiling heights, walls and floor clearances of benches, equipment and fixtures;**
 - **Detail and specification of the mechanical ventilation system – Australian Standard 1668.2 – 2012;**
 - **Detail and specification of the floor and wall construction of the food preparation area, including floor to wall coving;**
 - **Detail of the wash sinks to enable adequate hand washing, food preparation and washing and sanitising of equipment;**
 - **Food preparation and food storage bench construction.**

PRIOR TO CONSTRUCTION

12. The following information shall be submitted to Council prior to commencement of construction of the relevant stage of the building:

- (a) A schedule and location of all proposed essential services in the building in accordance with Section E of the Building Code of Australia.**
- (b) Appropriate erosion and sedimentation controls shall be implemented, before earthworks and construction commence, and during construction as required, and shall be well maintained to prevent material moving off-site.**

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- (c) *Details from a suitably qualified and practising Structural Engineer in regard to:*
 - (i) *footings;*
 - (ii) *reinforced concrete slabs;*
 - (iii) *retaining walls;*
 - (iv) *structural steelwork;*
 - (v) *wall bracing and tie-down requirements;*
- (d) *Proposed method of stormwater disposal.*
- (e) *The following additional information:*
 - (i) *Details of pre-treatment and secondary treatment of wet waste;*
 - (ii) *Details of pre-treatment and composting of dry waste*

INSPECTION/CERTIFICATION

Principal Certifying Authority

13. *Prior to commencement of work, the person having the benefit of the Development Consent and a Construction Certificate shall:*

- (a) *appoint a Principal Certifying Authority and notify Council of the appointment (if Council is not appointed), and*
- (b) *notify Council of their intention to commence the site works (at least 2 days notice is required).*

14. *The Principal Certifying Authority (PCA) must determine when inspections and compliance certificates are required. Where Harden Shire Council is nominated as the PCA, the following stages must be inspected and passed prior to the subsequent stages of construction. Twenty-four (24) hours' notice shall be given to Council to allow scheduling of the inspection. All required plumbing and drainage inspections are to be carried out by Council.*

NOTE: *Where inspections are requested and the work is either incomplete or not started, or unsatisfactory thus requiring an additional inspection, such reinspections will be charged to the applicant at the rate as outlined in the Fees and Charges section of Council's current Management Plan per additional inspection. This will be paid prior to the inspection being carried out.*

- (a) *Site inspection when all sediment and erosion controls are in place ready to commence work. At this time the condition of Council's footpath, kerb and gutter, nature strip, road reserve will be assessed;*

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- (b) After excavation for, and prior to the placement of, any footings, and prior to pouring any in-situ reinforced concrete building element;**
- (d) When bearers and joists are completed;**
- (e) When internal sanitary drainage is laid ready for test. All drainage must be under water test at the time of the inspection. A Works As Executed diagram is to be supplied to Council prior to the inspection;**
- (f) When external sanitary drainage is laid ready for test. All drainage must be under water test at the time of the inspection. A Works As Executed diagram is to be submitted to Council prior to the inspection;**
- (g) The framework for any floor, wall, roof, or other building element prior to covering with any external element (including sarking, brickwork or cladding).**
 - Submission of a certificate supplied by the roof truss manufacturer certifying that the trusses have been designed and constructed in accordance with the truss design data.**
- (h) Pre-sheet inspection of the framework upon completion of hot and cold plumbing, electrical work and insulation.**

NOTE: Hot and cold water should be under pressure test at the time of inspection.
- (i) Prior to covering waterproofing in any wet areas;**
- (j) Prior to backfilling or covering any stormwater drainage and connections to point of discharge. A Works As Executed plan shall be submitted to Council prior to the inspection.**
- (l) After all building work has been completed and prior to any occupation certificate being issued in relation to the building.**

- 15. Where Council is not the Principal Certifying Authority, the applicant shall ensure that a Compliance Certificate is submitted to Council on completion of the building. Such Certificate is to certify that all required inspections have been completed, compliance with approved plans, development consent conditions, Building Code of Australia and relevant Australian Standard requirements.**

OCCUPATION CERTIFICATE

- 16. A final Occupation (Completion) Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that the requirements of section 109H of the Environmental Planning and Assessment Act 1979 have been satisfied.**

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17. *When all work as indicated on the approved plans/specifications is completed, the applicant shall notify the PCA to arrange for the issue of a final Occupation (Completion) Certificate.*

SITE PREPARATION

Cut and Fill

18. *The applicant shall ensure that any cut or fill on site is appropriately graded, drained or retained and drained as necessary.*

NOTE: *Any graded land that slopes toward a neighbouring property shall incorporate dish or surface drains to divert water to a sump and then be piped at least 3m clear of the building.*

Retaining walls greater than 1 metre in height shall be designed by a suitably qualified practising and insured Structural Engineer. The design shall be submitted to and permission to proceed granted by Council prior to work commencing.

Erosion Control

19. *Erosion and sedimentation control measures shall be implemented prior to work commencing and maintained in a functional condition throughout the duration of the project. The erosion and sedimentation control measures shall not be removed until such time as the ground cover has been re-established.*
20. *A plan for the adequate control of erosion and sedimentation during the construction phase, shall be submitted to, and approved by Council, prior to work commencing.*
21. *The applicant shall take all practicable measure to control erosion/sedimentation including, but not limited to:*
- (a) Backfill service trenches as soon as practicable;*
 - (b) Connect downpipes as soon as practicable.*

Builders' Toilet

22. *The applicant shall ensure that a suitable builders' toilet is situated on the property prior to commencing construction.*

Builder's Sign

23. *A suitable sign is to be provided on the building site in a prominent location, indicating the builder's name, licence number and contact telephone numbers (including after hours numbers).*

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Building Waste Containment

24. *A suitable waster container capable of holding blowable type building waste must be made available on the building site during the course of construction. Building waste such as paper, plastic, cardboard, sarking, etc. must be regularly cleaned up and placed in the waste container so that it cannot be blown off the building site and litter the locality.*

Trees and Landscaping

25. *Any trees not approved for removal shall be protected from damage during construction. This includes protection from compaction of the ground within the root zone, damage to the trunk or crown of the tree.*
26. *All proposed landscaping, screening and plantings shall occur within the allotment boundaries. No plantings are permitted on the road reserve of Moppity or Black Range Roads.*
27. *The applicant shall be responsible for the maintenance of all plantings and landscaping. At no time shall Hilltops Council be responsible for the maintenance, replacement or repair of plantings or landscaping.*

CONSTRUCTION

Hours of Construction

28. *Work on the project shall be limited to the following hours:*
- (i) Monday to Friday - 7:00 am to 6:00 pm*
 - (ii) Saturday - 8:00 am to 1:00 pm*
 - (iii) No work to be carried out on Sunday/Public Holidays, without the prior consent of Council.*

Health and Amenity

Kitchen Exhaust

29. *Kitchen exhaust shall not discharge into the roof space. Any ductwork through roof space is to be of non-combustible material.*

Fire Safety Measures

30. *A Final Safety Certificate must be issued for the building prior to the issue of an Occupation Certificate. As soon as practicable after a Final Fire Safety Certificate is issued, the owner of the building to which it relates must cause a copy of the certificate (together with a copy of the current fire safety schedule) to be prominently displayed in the building.*
31. *The owner shall submit to Council an Annual Essential Service Compliance Certificate, each twelve months after the original certificate was issued.*

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32. *On completion of the building the owner is required to provide Council a Fire Safety Certificate. The Certificate shall certify that all essential services installed in the building have been inspected and tested by a competent person and were found to have been designed and installed to be capable of operating to the minimum standard required by the Building Code of Australia.*

Fire Services

33. *No exit may be blocked at the point of discharge and where necessary, suitable barriers must be provided to prevent vehicles from blocking the exit, or access to it.*
34. *Prior to issuing a Construction Certificate the applicant shall be required to furnish a diagram detailing all essential and fire safety services to the whole of the building. These measures shall refer to the fire safety schedule measures outlined above.*

Stormwater

35. *Stormwater from roof and hardstand areas shall be conveyed to rainwater tanks, the overflow of which shall be disposed of without causing erosion or nuisance to adjoining premises. This shall include the stormwater overflow from any tank or collection system.*

Effluent Management

36. *An onsite sewer management system application and design shall be submitted to and approved by Council prior to the external drainage inspection being booked.*
37. *The building is to be designed and constructed so that all floor levels have sufficient height to enable the drainage line to fall at a permissible grade to the connection to the sewage management system, in accordance with Australian Standard AS3500 Plumbing and Drainage and NSW Code of Practice Plumbing and Drainage.*
38. *All sanitary plumbing and drainage work shall be done in accordance with the requirements of the local sewerage authority or the Local Government (Water, Sewerage and Drainage) Regulation 1993. No alterations or additions are permitted without the express approval of Council.*

LIQUID TRADE WASTE

40. *The liquid trade waste is required to pass through a grease arrestor servicing the kitchen area.*

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41. *All liquid trade waste shall pass through a grease arrestor with a minimum capacity of 1,000l or equivalent (if the seating capacity is equal to or less than 69).*
42. *The grease arrestor shall be maintained regularly. Pump out frequency should be every 13 weeks to ensure waste is being adequately treated.*
43. *Discrete oil is not permitted to be discharged into the grease arrestor.*
44. *A pit or tank fitted with a fixed screen and removable mesh basket to capture large solids and fibrous material shall be installed in floor drains.*

AESTHETICS

45. *The roof material and external cladding of the proposed development shall have low reflective index characteristics and the colour shall not be prominent against the background. As far as practicable, finishes should comprise earthy or subdued tones. Unpainted zincalume, white, off-white and light grey are not acceptable.*

SERVICE, PREPARATION, HANDLING AND SALE OF FOOD

46. *The premises shall be operated in accordance with Chapter 3 of the Australian New Zealand Food Standards Code and also the requirements of the Food Act 2003, a copy of which is available at the following website: <http://www.foodstandards.gov.au>.*
47. *When operational, the business shall register annually with Council as a food premises, including payment of the current registration fee, and shall be subject to random inspections.*
48. *The proposed development shall be licensed by the NSW Food Authority, under the Food Production (Meat Food Safety Scheme) Regulation 2000, in particular the transportation and sale of the meat, and the van itself.*
49. *A copy of all approvals/licences issued by the NSW Food Authority, shall be provided to Council, prior to operations commencing.*
50. *The food premises shall be subject to payment of an annual registration fee and scheduled and random inspections. Fees and charges will be charged at the rate nominated in Council's Operation Plan.*
51. *At least one Food Safety Supervisor shall be appointed to the premises prior to the commencement of food preparation activities.*
52. *Before operation, the business shall register with Council as a food premises on the approved form.*

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53. **The construction and operation of the food premises shall comply with all applicable legislation/regulation and standards, including;**
- **The Food Act, 2003**
 - **Food Regulation, 2015**
 - **Food Standard Australia and New Zealand – Food Standards Code**
 - **Relevant Australia Standards for Design, Construction and Fit out of Food Premises (AS 4674-2004 – Design, construction and fit out of food premises).**

Water Supply – Prior to Occupation

54. **Water, for the purpose of consumption, must be supplied to a potable standard as required under the Public Health Act 2010 and Public Health Regulation 2012. This must be undertaken prior to occupation. (Please refer to the NSW Private Water Supply Guidelines).**
55. **A drinking water Quality Assurance Program in compliance with the Public Health Act 2010 and Public Health Regulation 2010 must be drafted and forwarded to NSW Health prior to occupation.**
56. **Water for the purpose of food preparation and cleaning within the food preparation areas must be supplied to a potable standard as required under the Food Act 2015 and Food Safety Standards.**
57. **The food premises shall be inspected by Council's Environmental Health Office prior to occupation to determine compliance with applicable food legislation.**

ACCESS

58. **Vehicles must enter the site using the driveway located furthest closest to the Moppity Road intersection.**
- a. **Signage shall be placed at this driveway, but not on Council's road reserve, and shall state clearly "Entry Only";**
 - b. **Signage shall be placed at this driveway inside the subject property and facing into the property, and shall state "No Exit".**
59. **Vehicles must leave the site using the driveway located farthest away from the Moppity Road intersection.**
- a. **Signage shall be placed at this driveway, facing into Hartfield Road and shall state "No Entry".**
 - b. **A sign shall be placed inside the property at this driveway stating "Exit Only".**
60. **The applicant shall provide an all-weather access from the edge of the existing road shoulder to the property boundary.**

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61. *The access shall not impede the flow of stormwater along the road reserve. Where the construction of an access will impede the flow of stormwater then a concrete culvert with head walls, diameter not less than 450mm, is to be installed not closer than 1 metre from the rear of the table drain. The existing table drain is to be shaped to ensure flow of water through culvert.*
62. *Works on the roads under the control of Council shall be done in accordance with a road opening permit, which is to be obtained from Council, and a traffic control plan.*
63. *Prior to the issue of an Occupation Certificate any existing vehicular access points or gates on Black Range Rd with the exception of the proposed new access and egress points shall be removed and the road reserve reinstated to match surrounding roadside landform in accordance with Council requirements.*
64. *Any damage or disturbance to the road reserve of Moppity and Black Range Roads shall be restored to match surrounding landform in accordance with Council requirements.*

CARPARKING

65. *A minimum of 33 car parking spaces shall be provided on-site, in addition to staff parking spaces.*
66. *Provision shall be made for 3 disabled carparking space and shall be signposted as such.*
67. *Provision shall be made for 2 bus parking space on site and shall be signposted as such; and if the use of the facility utilises 1 bus parking space the other bus parking space can be utilised for the overflow parking.*
68. *In the absence of adequate car parking spaces for functions in excess of 90 people the applicant shall provide a return commuter bus service to Young CBD.*
69. *All vehicles shall enter and leave the site in a forward direction.*
70. *All loading and unloading of vehicles shall be conducted on site.*
71. *No parking of any vehicles related to the use or operation of the premises shall take place in Black Range or Moppity Roads.*

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72. *All trafficable areas on-site (parking and manoeuvring areas) shall be sealed and drained in an appropriate manner. Plans showing the proposed construction materials, fall of the land and stormwater drainage details shall be submitted to Council for approval, prior to the release of the construction certificate.*

NUISANCE & AMENITY

Hours and scale of Operation

73. *The cellar door shall not operate outside the following hours:*

a. *Monday to Sunday- 10am to 5pm.*

74. *The restaurant shall not operate outside the following hours:*

a. *Sunday to Thursday - 10am to 10pm;*

b. *Friday to Saturday - 10am to 12am.*

75. *Functions (such as parties, weddings or the like) may be conducted at the premises during the following hours:*

a. *Sunday to Thursday - 10am to 10pm;*

b. *Friday to Saturday - 10am to 12am.*

Waste Disposal

76. *The developer must provide an adequate receptacle to store all waste generated by the development pending disposal. The receptacle must be regularly emptied and waste must not be allowed to lie or accumulate on the property other than in the receptacle.*

Amenity

77. *The business shall not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, waste water, waste products or grit, oil or otherwise.*

78. *The development shall not involve exposure to view from any adjacent premises or from any public place of any unsightly matter.*

79. *All materials, goods, rubbish, etc., shall be stored within the curtilage of the buildings at all times, or suitable screening provided.*

80. *The building, constructed works and activities carried out on the site shall not cause injury to, or prejudicially affect the amenity of the locality by reason of the appearance of unscreened materials or goods on site; traffic movements, on-street parking; the emission of smell, noise, vibration, dust, waste products, oil, lights and the like.*

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Delivery Vehicles

- 81. General delivery vehicles shall only service the development between the hours of 7.00 am and 6.00 pm Monday to Friday inclusive, and shall, at all times, be restricted to the confines of the subject land.**
- 82. All loading and unloading of goods shall be undertaken on-site.**

Signage

- 83. Any signage beyond that included as part of this consent is to be the subject of a separate development application to Council.**
- 84. The freestanding sign that is to be located in the north-western corner of the site shall emit no light source visible to passing motorists with a light output greater than that of a 65W incandescent bulb; comply with AS4282 – 1997, Control of obtrusive effects of outdoor lighting; and shall only operate during hours that the business is operating up to one half hour past closing time.**
- 85. Consistent with State Environmental Planning Policy No. 64 – Advertising and Signage, the lettering on the blade wall is not to protrude more than 300mm from the wall.**

TRAFFIC

- 86. As a minimum, the intersection of Black Range and Moppity Roads is to be located and the roadside maintained so as to provide the required Safe Intersection Sight Distance (SISD) in either direction in accordance with Austroads Publications for the posted speed limit. Compliance with this requirement is to be certified by an appropriately qualified person prior to construction of the works.**
- 87. Black Range Road shall be sealed for a minimum distance of thirty (30) metres north from the intersection with Moppity Road.**
- 88. The driveway to service the development shall be located a minimum of 50m from the intersection of Moppity and Black Range Roads.**
- 89. Any intersection to the public Road Network is to be appropriately signposted and line marked (Intersection warning signs, STOP and/or GIVE WAY signs) in accordance with the signposting and line marking policy adopted by Council.**
- 90. As a minimum, the intersection of Black Range and Moppity Road is to be constructed to provide a sealed Basic Right Turn (BAR) and Basic Left Turn (BAL) treatment. The intersection design shall be in accordance with the Austroads Publications for the posted speed limit. for the prevailing speed is to be constructed at the intersection of Moppity and Hartfield**

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Roads in accordance with RTA Road Design guide for the prevailing speed limit to enable acceleration and deceleration.

- a. **Particular attention is to be made to provision of adequate stopping sight distance at the intersection;**
 - b. **Detail design of the intersection treatment is to be submitted Council for approval prior to commencement of any road work.**
91. **The intersection of Moppity and Black Range Road shall be designed and constructed to prevent water from proceeding onto, or ponding within, the carriageway. Any culvert located within the clear zone of the Moppity Road for the posted speed limit shall be constructed with a traversable type headwall.**
92. **Black Range Road shall be widened to ensure a minimum trafficable pavement width of 6m with a travel way of 8m in total width. Detail design of the roadwork, including an ecological assessment of any trees to be removed, is to be submitted Council for approval prior to commencement of any road work.**
93. **Any construction works, including accesses, footpaths, or the like on public roads dedicated in the name of Harden Shire Council or under the control of the New South Wales Roads and Traffic Authority or Crown road reserves, require a road opening permit which will detail Council specifications for the proposed works.**
94. **A Traffic Control Plan (TCP) shall be prepared and submitted to Council for approval, prior to any works on the road reserve commencing. An accredited person shall develop the TCP, and it shall contain their Certification Number and the date of issue. TCPs shall be implemented to ensure a safe worksite for contractors and the public.**
95. **Prior to works commencing within the road reserve the applicant must apply for and obtain approval under Section 138 of the Roads Act, 1993 from the road authority (Council). The developer is responsible for all public utility adjustment/relocation works, necessitated by the proposed works and as required by the various public utility authorities and/or their agents.**
96. **Detailed design plans for any proposed works, or works required by a condition of consent, within the road reserve of a classified road are to be submitted to Council prior to the commencement of such works. The design and specifications for these works must be completed and certified by an appropriately qualified person.**

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COMPLETION OF CONSTRUCTION TASKS

97. *Any hoarding or similar barrier erected to protect a public place is to be removed from the site prior to use of the development.*
98. *All temporary builder's signs or other site information signs, temporary toilet facilities, waste storage bins and the like are to be removed upon completion of site works.*

All disturbed and exposed areas are to be revegetated. Revegetation of such areas shall be implemented as soon as construction works

Moved and declared carried by: Administrator W Tuckerman

16/206 – APPLICATION TO AMEND DEVELOPMENT CONSENT NO. 017/2016 FOR SUBDIVISION (ONE INTO TWO LOTS), ALTERATIONS AND ADDITIONS TO THE EXISTING DWELLING AND A NEW DWELLING AT LOT 1 DP 15726, 28 DRY STREET, BOOROWA

16/228 RESOLVED:

That Council agree to modify Development Consent No. 017/2016 by:

1. **Amending condition 16 to read:**

The final plan of subdivision (linen plan) will not be released until such time as the requirements of all conditions of this consent relating to the subdivision have been carried out.

2. **Deleting conditions 25 and 45; and**

3. **Inserting the following condition:**

The person having the benefit of this consent must provide written evidence to Council of satisfactory arrangements with the relevant electricity provider for the provision of electricity supply, to serve each allotment prior to the release of the Subdivision Certificate.

Moved and declared carried by: Administrator W Tuckerman

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16/207 – APPLICATION TO REZONE LAND AT 81 ISAACS ROAD, YOUNG (LOTS 2151 AND 2152 DP754611) FROM R5 – LARGE LOT RESIDENTIAL TO R1 – GENERAL RESIDENTIAL AND TO HAVE NO MINIMUM LOT SIZE TO APPLY TO ANY RESULTING R1 ZONED LAND.

16/229 RESOLVED: that;

- 1) Where Council determines to agree to progress the proposal, that it be done on the following basis:**
- a) That, given the lack of supporting detail for the proposal, the applicant for the rezoning is to pay for all necessary additional studies, modelling, analyses or other supporting documentation to progress the amendment to the LEP;**
 - b) Council's decision to progress the rezoning does not, in any way, commit Council to entering into any voluntary planning agreement, or any other agreement, in relation to the rezoning proposal or future development application for subdivision of the site; and**
 - c) Any future proposal for a voluntary planning agreement in relation to the future development of the site must be accompanied by a fully developed costing of the development and a cost benefit analysis that shows a clear benefit to the Hilltops community.**

Moved and declared carried by: Administrator W Tuckerman

16/208 – YOUNG CEMETERY MASTER PLAN - COMMUNITY CONSULTATION SUBMISSIONS REPORT

16/230 RESOLVED: that Council;

- 1. Amend the master plan to include public toilets with disabled access.**
- 2. Consider the inclusion of patio style blinds during the detailed design phase of structures.**
- 3. Separately consider the feasibility of establishing a crematorium at the cemetery**
- 4. Develop a cemeteries management plan**

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

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16/209 – WATER MAIN RENEWAL WORKS WITHIN HARDEN MURRUMBURRAH TOWNSHIP

16/231 RESOLVED:

That Council adopt the Table 3 revised estimates and the additional projects in Table 3 to total the original budget allocation of \$1,039,000 for the Harden Murrumburrah water main replacements for the 2016/17 year.

| Item | Section Description | Section length m |
|-------------|--|-------------------------|
| | Clarke street, Stair to Iris | 1,200 |
| | Lucan, Albury Street to North Streets | 185 |
| | Woolrych, Albury Street to North Streets | 185 |
| | Bathurst Street, Neill to Clarke Streets | 360 |
| | Clarke St, Bathurst to Vernon Streets | 275 |
| | Vernon, Clarke to North Streets | 190 |
| | North Street, Bathurst Street to end. | 470 |
| | Neill Street, Vernon to Lyons Streets | 250 |
| | Bathurst St, Clarke to North Streets | 130 |
| | North St lane, Bathurst to dead end. | 100 |
| | Scott Street, Station to Lucan Streets | 700 |
| | Swift Street, East to derby | 700 |
| | Albury Street, Station to Redbank (inc Redbank part section) | 930 |
| | Short Street full length | 130 |
| | Totals | 5,800 |

Table 3 Additional replacement water mains projects Harden Murrumburrah 2016/17.

Moved and declared carried by: Administrator W Tuckerman

16/210 – 25m B-DOUBLE ASSESSMENT – HALLS LANE FROM MURRINGO ROAD TO 2.25KM FROM THE MURRINGO ROAD INTERSECTION, YOUNG.

16/232 RESOLVED:

That approval be granted subject to the following:

- 1. Provision of gravel Layby's approximately 30m in length, placed at intermediate locations along the route to act as a passing point and minor pavement widening at the 90 degree bends at full cost to the RAV applicant or the benefiting property owner;**
- 2. Install 'Turn' warning signs for the approaches to the 90 degree bends and installation of guideposts to assist with the delineation of the road alignment. Install a Hazard Marker at the intersection of Halls Lane and Murringo Road.**

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

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16/211 – NSW STATE GOVERNMENT ADDITIONAL DISASTER FUNDING ASSISTANCE: PROPOSED REGIONAL ROADS PROGRAM

16/233 RESOLVED: That Council;

- 1. fund the following pavement repair program for the \$1M funds provided by the NSW Roads Minister:**

| Road Number | Road name | Priority road patch estimates | Regional heavy patch estimates | Available Regional road heavy patch budgets |
|--------------------|--|--------------------------------------|---------------------------------------|--|
| 380 | Cunningar | \$ 215,000 | | |
| 381 | Jugiong/Riverside Dr | \$ 135,000 | | |
| 239 | Henry Lawson Way | \$ 37,212 | | |
| 241E | Murringo Road | \$ 136,009 | | \$ 75,000 |
| 241W | Milvale Road | \$ 147,839 | | |
| 241E | Murringo Road | \$ 149,756 | | \$ 69,300 |
| 248 | Rugby Road | \$ 242,040 | | |
| | Frogmore Road | \$ 51,444 | | |
| | Tarengo Bridge approach slab | \$ 30,000 | | |
| | Total Cost of Work Identified | \$ 1,144,300 | | \$ 144,300 |
| | Total Existing Budget Available | | | \$ 144,300 |
| | Minister's Funding required | | | \$ 1,000,000 |

- 2. Council acknowledge receipt of the funds and thank the Minister; noting that the funds have been allocated to the Regional Road network to address ongoing funding constraints caused by the low level of Regional Roads Block Grant funding.**

Moved and declared carried by: Administrator W Tuckerman

16/212 – ACTION SUMMARY REPORT

16/234 RESOLVED: that Council;

- 1. note the status of Council resolutions from the Action Plan; and**
- 2. endorse the removal of completed items from the Action Plan**

Moved and declared carried by: Administrator W Tuckerman

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Administrator

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GENERAL MANAGER'S LATE REPORT

16/217 – BRIDGE ALLIANCE REQUEST FOR SUPPORT

16/235 RESOLVED: that Council;

- 1. Partner with the Bridge Alliance to undertake a Feasibility Study for a Regional Gallery and Cultural centre within the Hilltops by allocating \$25,000 from within existing budgets to the initiative;**
- 2. In collaboration with the Bridge Alliance write to the Southern NSW Destination Network informing them of the initiative and advising them of Councils support for the initiative; and**
- 3. On condition that the Tourism and Events Manager be invited to sit on the Board of the Bridge Alliance**

Moved and declared carried by: Administrator W Tuckerman

CORRESPONDENCE FOR ATTENTION

16/236 RESOLVED:

That the balance of correspondence be noted.

Moved and declared carried by: Administrator W Tuckerman

COUNCIL COMMITTEE REPORTS

16/237 RESOLVED:

That Council endorse the recommendations from the Boorowa Irish Woolfest Committee Meeting Minutes – 10 August 2016 as a block:

◆ BOOROWA IRISH WOOLFEST COMMITTEE – 10 AUGUST 2016

IRISH WOOLFEST 355 COMMITTEE CONSTITUTION 2016

That Council endorse the 2016 Irish Woolfest Committee Constitution and Nominations for appointments to Committee:

Chairperson: Melanie Ford
Deputy Chairperson: Angus Clements
Secretary: Janene Hurley

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Local Representative Committee Members: Angus Clements, Jack Ryan

Additional Committee Members:

Jack Carmody, Sharee Darmody, Bill Darmody, Stephen Meere, Nathan Cafye, Des Humphry, Linda Humphrey and Barry Miller

That Council:

- 1. endorse the 2016 Woolfest Committee Constitution and Committee members as listed; and**
- 2. Council note the balance of the Irish Woolfest Committee Minutes – 10 August 2016**

Moved and declared carried by: Administrator W Tuckerman

◆ HARDEN LOCAL REPRESENTATIVE COMMITTEE – 7 DECEMBER 2016

60KM SPEED ZONE ALBURY STREET

16/238 RESOLVED: That Council;

- 1. Make representation to RMS to undertake a review of the 60km/hr speed zone in Albury Street and consider a speed zone reduction to 50km/hr; and**
- 2. Council note the balance of the Harden Local Representation Minutes – 7 December 2016**

Moved and declared carried by: Administrator W Tuckerman

◆ REGIONAL TOURISM COMMITTEE – 13 DECEMBER 2016

16/239 RESOLVED:

That Council endorse all recommendations in Regional Tourism Committee Minutes, 13 December 2016.

Moved and declared carried by: Administrator W Tuckerman

◆ IMPLEMENTATION ADVISORY GROUP – 14 DECEMBER 2016

16/240 RESOLVED:

That Council endorse all recommendations in Implementation Advisory Committee Minutes, 14 December 2016.

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

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◆ REGIONAL ECONOMIC DEVELOPMENT COMMITTEE – 14 DECEMBER 2016

16/241 RESOLVED:

That Council endorse all recommendations in Regional Economic Development Committee Minutes 14 December 2016.

Moved and declared carried by: Administrator W Tuckerman

◆ LOCAL TRAFFIC COMMITTEE – 29 NOVEMBER 2016

16/242 RESOLVED:

That Council endorse all recommendations in Local Traffic Committee Minutes 29 November 2016.

Moved and declared carried by: Administrator W Tuckerman

16/243 RESOLVED:

That the balance of the committee reports be noted.

Moved and declared carried by: Administrator W Tuckerman

CLOSED COUNCIL

16/163 – EXCLUSION OF THE PRESS AND PUBLIC

16/244 RESOLVED:

- 1. That Council resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting.***
- 2. That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.***
- 3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.***

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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GENERAL MANAGERS CLOSED REPORTS

16/214 – HIGH WATER ACCOUNT

16/245 RESOLVED:

That Council advise the ratepayer that the account of \$3176.82 will stand, and that a periodical payment plan be discussed with the ratepayer.

Moved and declared carried by: Administrator W Tuckerman

16/215 – HIGH WATER ACCOUNT

16/246 RESOLVED:

That Council advise the ratepayer that the account of \$13,828.38 will stand, and that a periodical payment plan be discussed with the ratepayer.

Moved and declared carried by: Administrator W Tuckerman

16/216 – TENDER 300/2016: CONTRACT PLANT HIRE

16/247 RESOLVED: that Council;

- 1. Adopt the 'Register of Acceptable Suppliers: Contract Plant and Equipment Hire' based on Tender 300/2016 as presented for the (2) period commencing January 2017 and concluding June 2018; and***
- 2. Include non-conforming late plant and equipment submissions if considered suitable after assessment as 'Non-Tendered Suppliers' with Council to give preference to tendered suppliers.***

Moved and declared carried by: Administrator W Tuckerman

16/248 RESOLVED:

That Council move out of closed.

Moved and declared carried by: Administrator W Tuckerman

NEXT MEETING

The next meeting of Council is scheduled to be on Wednesday, 22 February 2017, commencing at 5.30pm.

TERMINATION

There being no further business the meeting closed 6.51pm.

General Manager

Administrator