

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Harden Chamber, 3 East Street, Harden

## ATTENDANCE

Administrator W Tuckerman

## STAFF

A McMahon General Manager  
J Jordan Chief Financial Officer  
D Wymer Director Infrastructure Services  
S Langman Director Sustainable Growth

## PUBLIC FORUM

Nil

## APOLOGIES

L Furness Executive Director Corporate and Community

### *17/216 RESOLVED:*

*That the apology be accepted.*

*Moved and declared carried by: Administrator W Tuckerman*

## SYMPATHY EXPRESSIONS

### *17/217 RESOLVED:*

*That Council staff and members of the public be upstanding for a minute silence to express our sympathy on the passing of:*

*Mavis Spackman; Rose Adams; Desmond Shannon; June Gordon; Bodhi Brown; Mavis Benson; Patrick Smith; Edward Arthur; Walter Watts; Alan Holding; Nola McMahon; Roy Wood; Leslie Marks; Joseph Oldfield; Phyllis Gledhill; Ivy Lavender; Josephine Basham*

*Moved and declared carried by: Administrator W Tuckerman*

## CONFIRMATION OF MINUTES

### *17/218 RESOLVED:*

*That the minutes of the Ordinary Meeting of Council held on 26 July 2017, be confirmed as a true and accurate record.*

*Moved and declared carried by: Administrator W Tuckerman*

### *17/219 RESOLVED:*

*That the minutes of the Extraordinary Meeting of Council held on 9 August 2017, be confirmed as a true and accurate record.*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Administrator

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## BUSINESS ARISING – MINUTES

Noted in the General Manager - Action Report

## DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Administrator Wendy Tuckerman declared no pecuniary or conflict of interest.

*17/220 RESOLVED:*

*That the Administrator Report be noted*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/150 - END OF ADMINISTRATION PERIOD REPORT

*17/221 RESOLVED: That;*

- 1. the report be noted;*
- 2. a copy be made available on Councils website; and*
- 3. the report be forwarded to the Office of Local Government*

*Moved and declared carried by: Administrator W Tuckerman*

## GENERAL MANAGER'S REPORT

### 17/151 – DRAFT HILLTOPS COUNCIL UNREASONABLE COMPLAINANT CONDUCT POLICY

*17/222 RESOLVED: that Council;*

- 1. Approve the Draft Hilltops Council Unreasonable Complainant Conduct Policy be placed on Public Exhibition for 28 Days; and*
- 2. If there are no submissions received adopt the Hilltops Council Unreasonable Complainant Conduct Policy at the completion of the 28-day exhibition period.*

*Moved and declared carried by: Administrator W Tuckerman*

### 17/152 - ACTION SUMMARY REPORT

*17/223 RESOLVED: That Council;*

- 1. note the status of Council resolutions from the Action Plan; and*
- 2. endorse the removal of completed items from the Action Plan*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Administrator

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## 17/153 - CASH AND INVESTMENTS AS AT 31 JULY 2017

*17/224 RESOLVED:*

*That the Statement of cash and investments as at 31 July 2017 be received.*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/154 – DEVELOPMENT APPLICATION STATISTICS FOR JULY 2017

*17/225 RESOLVED:*

*That Council, receive and note the status and processing times for development applications, as at 31 July 2017.*

*Moved and declared carried by: Administrator W Tuckerman*

## CORRESPONDENCE FOR ATTENTION

*17/226 RESOLVED:*

*That the balance of correspondence be noted.*

*Moved and declared carried by: Administrator W Tuckerman*

## COUNCIL COMMITTEE REPORTS

◆ Galong Progress Association - 29 June 2017

*17/227 RESOLVED:*

*That Council approves the VPA Steering Committee recommendations;*

- 1. Heating of the Hall;*
- 2. Shade cover over playground; and*
- 3. Engage consultant to assist in development of a long-term plan*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

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Administrator

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◆ Local Traffic Committee - Electronic Meeting - 30 July 2017

**17/228 RESOLVED:**

*That Council approves the following street closures for Irish Woolfest;*

- 1. The temporary road closures and regulatory traffic control required on Saturday 30<sup>th</sup> September and Sunday 1<sup>st</sup> October for the Irish Woolfest Special Event;*
- 2. The Traffic and Transport Management of Special Events application for the Irish Woolfest received with required supporting information;*
- 3. Temporary road closures are in accordance with Traffic Control Plans (TCP) submitted;*
- 4. Council to advertise temporary road closures in two consecutive editions of the local newspaper prior to the event;*
- 5. Council staff to install temporary road closures in accordance with TCP's and assist with detouring traffic;*
- 6. Notify NSW Ambulance and NSW Fire and Rescue;*
- 7. RMS and NSW Police Force approval conditions form part of Council approval; and*
- 8. Adhere to Police directions.*

*Moved and declared carried by: Administrator W Tuckerman*

◆ Hilltops Access Committee - 9 August 2017

**17/229 RESOLVED:**

*That an options paper be developed to determine the most appropriate way of providing clear, consistent urban house numbering to assist emergency services and be presented to a future meeting of the Access Committee.*

*Moved and declared carried by: Administrator W Tuckerman*

**17/230 RESOLVED: That;**

- 1. the transport needs, including community transport bus operation, of the elderly, non-ambulant and mobility restricted be recognised and incorporated into the planning for the proposed new library in Campbell Street; and*
- 2. the provision of a bus stop in, or close to, the main street be considered as part of the transport planning process required for the proposed new library.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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Administrator

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**17/231 RESOLVED:**

*That Council write to the NSW Electoral Commission advising of the access issues with the building currently being used requesting that in future they be mindful of the needs of people with mobility issues when selecting premises.*

*Moved and declared carried by: Administrator W Tuckerman*

**17/232 RESOLVED: That;**

- 1. An audit be undertaken of all Council's facilities to assess accessibility and provide a programme that includes priority listing and timeframe for the upgrading, where necessary, of facilities;*
- 2. The Disability Inclusion Action Plan be updated to reflect the programme identified by the audit; and*
- 3. The Disability Inclusion Action Plan be included as a permanent item on the agenda of this committee.*

*Moved and declared carried by: Administrator W Tuckerman*

◆ Galong Limestone Mine VPA Steering Committee - 3 August 2017

**17/233 RESOLVED:**

*That the attached be provided to the successful consultant for the preparation of the Galong Strategic Plan.*

*Moved and declared carried by: Administrator W Tuckerman*

**17/234 RESOLVED:**

*That the list of items for consideration of funding prepared by Harden Regional Development Corporation tabled at the meeting be noted.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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Administrator

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## **SIBELCO VPA Section 4 - Projects that qualify for consideration**

### **Concept:**

Council could consider procuring loans to enable infrastructure projects and use the VPA funds to pay back the principal and the interest.

### **Part 3**

#### **Road Infrastructure in Harden:-**

If the bridges at the top of Demondrille Hill in Harden and the Railway Bridge on the southern side of Galong have not been placed on the road infrastructure list for the VPA we would like to recommend these projects as urgent, critical and basic improvements that need to be addressed in the very short term. They are a priority for trucking movements in the region. Harden has a Road Productivity Group who would be a key group to consult for VPA Road Infrastructure projects going forward.

### **Part 4**

#### **Other Community Infrastructure in Harden:**

*In order of preference our main priorities for infrastructure in Harden- Murrumburrah would be:-*

*These are long term projects that Sibelco may be interested in supporting in stages over the next few years that would bring increased economic growth and sustainability to the Harden Murrumburrah Community. We would get these happening very quickly if Sibelco and the VPA group indicate their interest.*

#### **Major Economic Commercial Infrastructure Projects in Harden:-**

- **Truck Change Over Development:** Toilet and Shower block built in preparation for a Truck Change Over Station planned for the future. It is envisaged that this site will eventually be used as a service center with food, petrol and one man cabins to facilitate the known increase in truck movements from 30 to 70 a day, through the Burley Griffin Way, as a result of Baida's increased kill capacity to 10 mil chickens per day. These trucks will need a driver exchange spot and Harden is ideally suited to this opportunity. Additionally this site could also be used as a holding spot for trucks awaiting the restricted time access to Galong mine. These trucks currently wait on Limestone Rd and are causing safety issues on this road for other traffic users.
- **Harden Council works depot** Moving of current works depot to new designated industrial area and redevelopment of the current site in Murrumburrah to a landscaped garden with parking for tourist Precinct.
- **Main Street upgrade-** back entrance to shops and access for visitation from Burly Griffin Way- closing off of driveways in main street with redevelopment of Ambulance Station site into landscaped parking to increase access to Main St Businesses.
- **Harden Show Ground:** Long term project: Upgrade to showground: VPA could assist with this project over several years to establish new Building, maintenance of buildings, new portable cattle yards, toilet and shower blocks male and female, Cover for existing arena and sprinkler system. Covered kitchen BBQ areas, leveling and landscaping. +++ ( some of these have been quoted ie: cover for horse arena: \$140,000.)
- 

*list of possible items which are smaller and ready to be completed now are:- in no particular order*

#### **Smaller Community Based Infrastructure projects:-**

- Harden Murrumburrah Community: Double sided portable Electronic board for advertising events \$45,000
- McLean Oval Canteen at \$80,000
- Roberts Park Toilet and change room block both male and female with grand stand seating \$200,000
- Hardrock Gym, Non for profit Organistaion: Heating and internal doors to enclose a space. External and internal Signage and facade upgrade \$30,000
- Landscaping and flattening of ground at Race Course for the marquee section for races and stall section for Kite Festival- \$20,000
- Score Board for Tim Doolan oval used by Cricket and League. \$15,000
- Arts Council Building Stage 2 -Floor replacement \$105,000

#### **School items:- unsure if these fit the criteria but.....**

- Trinity School Outdoor Fitness circuit for use by community: adults and children \$36,000
- Trinity: Upgrade to Computers: \$1,000 per unit - \$5,000 to \$20,000
- Murrumburrah Public: Upgrade to Computers: \$1,000 per unit - \$5,000 to \$20,000
- Murrumburrah High: basketball court surface upgrade: \$25,000

General Manager

Administrator

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◆ Healthy Shires Committee - 15 August 2017

*17/235 RESOLVED:*

*That Council maintenance, asset management and infrastructure staff undertake fall prevention training to raise educational awareness of how to prevent falls in and around public areas and facilities.*

*Moved and declared carried by: Administrator W Tuckerman*

*17/236 RESOLVED:*

*That the balance of the committee reports be noted.*

## NEXT MEETING

TBA

## TERMINATION

There being no further business the meeting closed 5.52pm

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General Manager

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Administrator