

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

22 March 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

ATTENDANCE

Administrator W Tuckerman

STAFF

L Furness Executive Director Corporate and Community
J Jordan Chief Financial Officer
D Wymer Director Infrastructure Services
S Langman Director Sustainable Growth

APOLOGIES

A McMahan General Manager

17/46 RESOLVED:

That the apology be accepted

Moved and declared carried by: Administrator W Tuckerman

PUBLIC FORUM

Nil

SYMPATHY EXPRESSIONS

17/47 RESOLVED:

That Council staff and members of the public be upstanding for a minute silence to express our sympathy on the passing of;

*Peter Cusack; Maurice Hanley; Ivy Marks; Shirley Sheehan; Ralph Hector;
Lila Bray; Agnes Whybrow; Allan Summerfield; Ross Hudson Brennan;
Allan Harley Conlon*

Moved and declared carried by: Administrator W Tuckerman

CONFIRMATION OF MINUTES

17/48 RESOLVED:

That the minutes of the Ordinary Meeting of Council held on 22 February 2017 be confirmed as a true and accurate record.

Moved and declared carried by: Administrator W Tuckerman

BUSINESS ARISING – MINUTES

Noted in the General Manager - Action Report

General Manager

Administrator

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DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Administrator Wendy Tuckerman declared no pecuniary or conflict of interest.

17/49 RESOLVED:

That the Administrator Report be noted

Moved and declared carried by: Administrator W Tuckerman

GENERAL MANAGERS REPORT

17/31 – YOUNG TOWN BAND SECTION 355 ENDORSEMENT

17/50 RESOLVED: That Council;

1) Appoint the following members to the Hilltops Council Young Town Band Committee;

- *Matthew Ricketts*
- *Sally Hosken*
- *Tracey Clark*
- *Rebecca Donges*
- *John Walker*
- *Kym Steele*
- *Rodney Clancy*
- *Liz Boland*

LRC Members

- *Brian Ingram*

2) Endorse Appendix 1 Returned Schedule to Hilltops Council Section 355 Committee Standard Constitution for the Young Town Band Committee.

Moved and declared carried by: Administrator W Tuckerman

17/32 – ACTION SUMMARY REPORT

17/51 That Council;

- 1. note the status of Council resolutions from the Action Plan; and**
- 2. endorse the removal of completed items from the Action Plan**

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

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17/33 – CASH AND INVESTMENTS AS AT 28 FEBRUARY 2017

17/52 RESOLVED:

That the Statement of cash and investments as at 28 February 2017 be received.

Moved and declared carried by: Administrator W Tuckerman

17/34 – ENDORSEMENT OF HILLTOPS COUNCIL SECTION 355 SIBELCO VPA STEERING COMMITTEE

17/53 RESOLVED: That Council;

- 1. endorse the nominations of Mr William McCaskill and Mr Ian Mergard for the Hilltops Council Section 355 Sibelco VPA Steering Committee and;***
- 2. request the committee to detail their functions in Appendix 1 (Schedule) of the Hilltops Council Section 355 Committee Standard Constitution and Instrument of Delegation.***

Moved and declared carried by: Administrator W Tuckerman

17/35 – DEVELOPMENT APPLICATION STATISTICS FOR FEBRUARY 2017

17/54 RESOLVED:

That Council receive and note the status and processing times for development applications, as at 28 February 2017.

Moved and declared carried by: Administrator W Tuckerman

17/36 – HALL BROTHERS OVAL - PROPOSED AMENITIES BUILDING

17/55 RESOLVED:

That \$300,000 additional funds be transferred from the Infrastructure Reserve toward the Hall Brothers amenities building project.

Moved and declared carried by: Administrator W Tuckerman

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17/37 – PROPOSED PROGRAM - BITUMEN SEALING UNSEALED ROADS YOUNG RURAL RESIDENTIAL AREAS

17/57 RESOLVED: That;

- 1. the funding required for Wickham Lane (\$450,000) be transferred into reserves to be allocated to the project when the consents are amended to allow contributions to road upgrading under the provisions of the s94 plan; and**
- 2. the balance of the funds be allocated to constructing and sealing 950m of Apps Lane South; from the intersection with Murringo Road to the end of the fruit growing area.**

Moved and declared carried by: Administrator W Tuckerman

17/38 – PROPOSED EXTENSION OF URBAN HEAVY VEHICLE ROUTES PAVEMENT RENEWALS - YOUNG

17/58 RESOLVED:

That Council apply to the Local Infrastructure Renewal Scheme (LIRS) administration, to allow the pavement reconstruction of sections of Whiteman Avenue between Zouch Street and Park Avenues to be added to the Young Urban Heavy Vehicle Routes LIRS program.

Moved and declared carried by: Administrator W Tuckerman

CORRESPONDENCE FOR ATTENTION

17/59 RESOLVED:

That the balance of correspondence be noted.

Moved and declared carried by: Administrator W Tuckerman

General Manager

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COUNCIL COMMITTEE REPORTS

◆ Implementation Advisory Group Meeting Minutes - 8 March 2017

17/60 RESOLVED: That Council endorses;

- 1. the minutes of the Local Representative Committee meetings of Young, Harden and Boorowa.**
- 2. That \$500.00 be donated from the Harden Community Grants fund to the Harden Murrumburrah Kennel Club for their upcoming event.**
- 3. The recommendation from the Harden LRC, that William McCaskill and Ian Mergard be endorsed as representatives of the community for the Hilltops Council s355 Sibelco VPA Committee; and**
- 4. That Council endorses the recommendation from the Young LRC that the program for the eradication of the pigeons at Town Hall be actioned, followed up by the cleaning and repainting of the façade.**

Moved and declared carried by: Administrator W Tuckerman

◆ Local Traffic Committee Meeting Minutes - 14 March 2017

17/61 RESOLVED: That Council endorses;

Item 17/02:

- 1. The temporary road closures and regulatory traffic control required on Tuesday, 25 April 2017, for the ANZAC DAY Memorial Commemorative Dawn/March Services, Special Event for the Boorowa Township, Harden Township, Jugiong Village, Wombat Village, Young Township, Bribbaree Village, Koorawatha Village and Murringo Village;**
- 2. The off road non-moving ANZAC DAY Memorial Commemorative Services, Special Event for the Rugby Village, Bendick Murrell Village, Crowther Memorial, Monteagle Village and Wirrimah Village;**
- 3. Temporary road closures are in accordance with Traffic Control Plans (TCP) submitted for the locations of Boorowa Township, Harden Township, Jugiong Village, Wombat Village, Young Township, Bribbaree Village, Koorawatha Village and Murringo Village;**
- 4. Council staff to install temporary road closures in accordance with the TCP's and assist with detouring traffic;**
- 5. The 3 separate Sub-branches of the RSL organisation have a Public Liability Insurance policy for a minimum amount of Twenty Million Dollars (\$20,000,000) that has indicated on the policy that Hilltops Council, NSW Police Force and Roads and Maritime Services are noted as Interested Parties. A Certificate of Currency shall be provided to Council prior to the Special Event outlining these requirements;**

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6. **Council to advertise temporary road closures in two consecutive editions of the Hilltops Phoenix prior to the event;**
7. **NSW Police Force and Roads and Maritime Services (where appropriate) and approval being granted and specific conditions form part of the approval and be adhered to;**
8. **Adhere to Police directions;**
9. **All Special Event locations are to be left in a clean and tidy manner.**

Item 17/03:

1. **25/26m B-Double RAV route along Wickham Lane (between Milvale Road to Old Temora Road) and Old Temora Road (between Wickham Lane and the eastern cul-de-sac end of Old Temora Road);**
2. **That Council make formal application to the National Heavy Vehicle Regulator (NHVR) for route approved Gazette purposes.**

Item 17/04:

1. **The Murringo School Bus Route extension from Calabash Lane to the side track (east of the former Boorowa/Young Shire LGA) to be utilised as the turn-around point. Hilltops Council will not be held liable for any maintenance works that may be required to the track due to the school bus operation;**
2. **The proposed school bus stops at the property accesses are to be up graded as follows:**
 - **Proposed School Bus Stop at property access 1564/1566 Murringo Road will require the access to be lengthened to accommodate the school bus safely stopping clear of the travel lane and manoeuvring into and out of this location.**
 - **Proposed School Bus Stop at property access 1655 (as shown on site) Murringo Road will require the access to be bitumen sealed.**
 - **Proposed School Bus Stop at property access 1315 Murringo Road. The deep scour shall be filled with road base material to match the level of the surrounding surface.**

Item 17/05:

1. **The installation of 3 accessible parking spaces in lieu of 4 able parking spaces to the south of the main entrance doors of the Police Citizens Youth Club;**
2. **That the appropriate regulatory signage and pavement marking be installed to identify the accessible parking spaces.**

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Item 17/06:

The installation of No Parking signage either side of the pedestrian kerb bridge adjacent to the Centrelink Office in Lovell Street that will allow for the safe transition of mobility disadvantaged persons to and from the footpath area.

Item 17/07:

- 1. The Roads and Maritime Services information provided is noted;**
- 2. Council staff to install traffic classifiers along Albury Street between Vernon Street and Bundarbo Street for a period of 6 months to collect traffic volumes, vehicle speeds and vehicle classifications with the intension to request Roads and Maritime Services to reconsider their recommendation. Interim results are to be provided to the June LTC Meeting.**

Moved and declared carried by: Administrator W Tuckerman

17/63 RESOLVED:

That the balance of the committee reports be noted.

Moved and declared carried by: Administrator W Tuckerman

CLOSED COUNCIL

17/39 – EXCLUSION OF THE PRESS AND PUBLIC

17/64 RESOLVED:

- 1. That Council resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting.**
- 2. That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.**
- 3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.**

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

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ITEM 1: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

ITEM 2: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

ITEM 3: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

ITEM 4: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

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GENERAL MANAGER'S CLOSED REPORTS

17/40 – TENDER 306 OF 2017, SUPPLY AND DISPOSAL OF MOTOR GRADERS

17/65 RESOLVED: That Council;

PLANT 171

- 1. accept the quotation of Westrac for the supply and delivery of one Caterpillar 12M motor grader in the amount of \$384,780.00.00 inclusive of GST (\$349,800.00 ex GST).**
- 2. accept the quotation of Westrac for the trade of Council Plant No. 171, Caterpillar 12H in the amount of \$110,000.00 inclusive of GST, (\$100,000.00 ex GST).**

PLANT 215

- 1. accept the quotation of Westrac for the supply and delivery of one Caterpillar 12M motor grader in the amount of \$384,780.00.00 inclusive of GST (\$349,800.00 ex GST).**
- 2. accept the quotation of Westrac for the trade of Council Plant No. 215, Caterpillar 12H in the amount of \$104,500,000.00 inclusive of GST, (\$95,000.00 ex GST).**

PLANT 9110

- 1. accept the quotation of Westrac for the supply and delivery of one Caterpillar 12M motor grader in the amount of \$384,780.00.00 inclusive of GST (\$349,800.00 ex GST); and**
- 2. sell Plant No 9110 through an Auction site, i.e. Pickles or Grays Online.**

Moved and declared carried by: Administrator W Tuckerman

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17/41 – TENDER 307 OF 2017, SUPPLY AND DISPOSAL OF TWO (2) WHEEL LOADERS

17/66 RESOLVED:

Plant 148

- 1. That Council accept the quotation of Porter Equipment Australia Pty Ltd for the supply and delivery of one Hyundai HL757-9-wheel loader in the amount of \$218,271.90 inclusive of GST (\$198,429.00 ex GST).**
- 2. That Council accept the quotation of Porter Equipment Australia Pty Ltd for the trade of Council Plant No. 148, John Deere wheel loader 544J in the amount of \$77,000.00 inclusive of GST, (\$70,000.00 ex GST).**

Plant 150

- 1. That Council accept the quotation of Porter Equipment Australia Pty Ltd for the supply and delivery of one Hyundai HL757-9-wheel loader in the amount of \$218,271.90 inclusive of GST (\$198,429.00 ex GST).**
- 2. That Council accept the quotation of Porter Equipment Australia Pty Ltd for the trade of Council Plant No. 150, Caterpillar wheel loader 938G in the amount of \$71,500.00 inclusive of GST, (\$65,000.00 ex GST).**

Moved and declared carried by: Administrator W Tuckerman

17/42 – TENDER 308 OF 2017, SUPPLY AND DISPOSAL OF ONE SMOOTH DRUM ROLLER CCF CLASS 12.5

17/67 RESOLVED:

- 1. That Council accept the quotation of Westrac Pty Ltd for the supply and delivery of one Caterpillar CS64B smooth drum roller, in the amount of \$160,930.00 inclusive of GST (\$146,300.00 ex GST).**
- 2. That Council accept the quotation of Westrac Pty Ltd for the trade of Council Plant No. 170, 2002 Hamm 3414 smooth drum roller in the amount of \$30,800.00 inclusive of GST, (\$28,000.00 ex GST).**

Note: Westrac Multi Machine Discount \$5660 ex GST/unit purchased.

Moved and declared carried by: Administrator W Tuckerman

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17/43 – TENDER 309 OF 2017, SUPPLY AND DELIVERY OF TWO (2) WATER TANKER TRUCKS

17/68 RESOLVED: That Council;

PLANT 161

- 1. accept the quotation of Wagga Motors for the supply and delivery of one Isuzu FXZ1500 Auto, fitted with a Barry Burrows Body in the amount of \$247,291.00 inclusive of GST (\$224,810.00 ex GST).**
- 2. accept the quotation of Wagga Motors for the trade of Council Plant No. 161, Mitsubishi FV51 in the amount of \$60,000.00 inclusive of GST, (\$54,545.45 ex GST).**

PLANT 9211

- 1. accept the quotation of Canberra Isuzu for the supply and delivery of one Isuzu FXZ1500 Manual, fitted with a Barry Burrows Body in the amount of \$232,914.00 inclusive of GST (\$211,740.00 ex GST).**
- 2. accept the quotation of Canberra Isuzu for the trade of Council Plant No. 9211, Mitsubishi FV51 in the amount of \$75,000.00 inclusive of GST, (\$68,181.82 ex GST).**

Moved and declared carried by: Administrator W Tuckerman

17/69 RESOLVED:

That Council move out of closed.

Moved and declared carried by: Administrator W Tuckerman

NEXT MEETING

The next meeting of Council is scheduled to be on Wednesday, 26 April 2017, commencing at 5.30pm.

TERMINATION

There being no further business the meeting closed 5.50pm

General Manager

Administrator